



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,                    }  
 Lake and McHenry Counties,        } SS.  
  
 Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on July 9th, 2019 meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Schmit; Village Attorney Howard Teegan; Trustees: Jensen, Stochl, Konwent, Marr and Moore.

Staff also in attendance: Anne Marrin, Laura Linehan, Kealan Noonan, Jimmy Lee, Jr., Ryan Kelly, Stephanie Eisner and Donovan Day.

**2. Approval of Minutes**

*Trustee Konwent made a motion to approve the Village Board Meeting Minutes for June 25, 2019 as presented, seconded by Trustee Marr. All were in favor. Motion Carried*

**3. Approval of the Warrant**

*Trustee Marr made a motion to approve the Expenditures/Warrants/ Transfers for July 9, 2019 in the amount of \$727,355.34, Seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Absent</i>
<b><i>Motion Carried</i></b>	

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

*Mayor Schmit thanked Ken Ward, also our Fox Lake Santa, for being Grand Marshal at the Fourth of July parade. He was very appreciative and did a great job.*

**5. Village President's Report**

*There are lots of moving parts associated with the Interconnect Project. There are two loans for this project: water and sewer. The waste water project includes the Bridge Street Lift Station, Main Street Lift Station and the sanitary sewer interconnect. The total cost of these projects is \$10.66M but the authorizing ordinance was \$9M, leaving \$1.66M still to be funded. Principal forgiveness on the \$9M equates to \$2.26M that won't come to the Village as cash, it will serve as debt forgiveness by lowering the loan repayment amount. There is a current shortfall of \$1.66M and the Village has spent \$790K of that which was intended to be recaptured, leaving the shortfall balance at \$870K. It is possible to get more money from the State or by pulling funds from reserves. The action being recommended is to award the contracts in order to keep the project in motion. There is also the option to increase the Debt Authorizing Ordinance; which the Board has authority to do in the future.*

*Mayor Schmit said he is looking for the Board's consensus to pull the \$870K from reserves and they can discuss increasing the Debt Authorizing Ordinance at a later date. The Board agrees to pull these funds from the reserves and proceed with the project.*

*In closing, the Mayor said Celebrate Fox Lake was a big success and he has received a lot of positive comments about the event.*

**6. Village Administrator's Report**

*Anne said the Village is working on new route classifications for interior roadways that are not classified as major roads (i.e. Forest and West Grand Ave.). This will be planning for 202, as most 2020 projects are done and funds have been allocated. After the roads are reclassified the Village will go to CMAP for approval. The Village plans to apply for funding so both the major roadways and arterial roadways can be completed.*

*Mayor asked for a status on Thomas Engineering's progress on the street surveys and inventories. This should be completed by August.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*There is none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There is none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. Motion Carried.*

## A. Strategic Planning Team Reports

### 1. Infrastructure

Kealan Noonan, Director of Public Works

- Frontage Road – Peter Baker is planning to pave tomorrow. The project due date is a month from today but it will be completed ahead of schedule.
- Grand Ave – Started tearing out sidewalks and curbs up to Keystone Ave, short of the Community Garden. There is a website specifically for this project and it's updated at least once a week.
- Lighting Project – Pre-construction meeting next Monday to review the preliminary schedule.
- Grace Ave – Bid opening is a week from today at 2pm in Village Hall.

The Mayor asked if the Village Hall parking lot needs to be seal coated since it's getting worse. Kealan said they have pricing on seal coating and will provide that information.

### 2. Marketing

Laura Linehan, Assistant to the Village Administrator

The mobile app is now live on Google Play and iTunes. Users can type in "Village of Fox Lake" to install this new app on their phones. A marketing roll out will take place next week. This app was developed in-house and cost just under \$600. Village bills can be paid online through this app. Mayor Schmidt had a question from a resident who is going out of town and wants to park at the train station for two days. The multi-day parking passes are not available on the mobile app. These can be purchased on "Passport", a commuter parking app. Trustee Moore thanked Laura for the nice, quality app and for putting it together while utilizing minimal funds.

### 3. Communication/Public Outreach

Jimmy Lee, Jr. Police Chief

Today was the deadline for applicants to apply for the Police Officer Testing and 94 applications were received. Next Saturday will be the testing.

### 4. Economic Development

Donovan Day, Director of Community Development

- Murals – The third mural has started at 16 E Grand.
- Whistle Stop – Seal coated their parking lot and it looks really nice.

### 5. Recreation

Laura Linehan, Assistant to the Village Administrator

- Bloody Mary Fest – Lost a few vendors but gained two, so that will be 11 vendors total. There have been 529 tickets sold. Based on last year's Fest, most people purchase tickets at the last minute. Laura thanked Village employees and Board members who will be volunteering their time to help out.

- Celebrate Fox Lake – Laura thanked everyone who volunteered and there was a lot of great feedback from vendors and the fireworks were a success.
- Instructors - Meeting with Yoga and Zumba instructors next week.

6. Technology

Mayor asked for comments from Technology and there was none.

**11. New Business**

- A.** Resolution 2019-R-53: A Resolution Authorizing the Mayor and Village Clerk of the Village of Fox Lake, to Sign and Thereby Accept the Intergovernmental Agreement with the Illinois Department of Transportation for the Use of Space for Salt Storage.  
*This will cost \$36K for 5 years (\$7,200 per year). It will be advantageous for the Village and IDOT to get salt in a timely manner and get it on the roads. Attorney Teagan said the resolution was set up for Kealan's signature but the agreement has been updated to reflect Mayor Schmit's signature.*
- B.** Ordinance 2019-26: An Ordinance Amending Various Sections of the Liquor Control Ordinance of the Village of Fox Lake Regarding the Number of Authorized Licenses in Various Classes.  
*This will reduce the amount of town liquor licenses. Currently, Fox Lake has 18 tavern licenses but only 16 are active, so this will be reduced by 2. Club licenses have 5 available but only 1 is active, so that will be reduced by 4. Truck stops have 3 licenses available but only 1 in use, so that is getting reduced by 2. Mayor would like to increase the BYOB license by 1 for the Blazing Ceramics. In total, there will be a reduction of 8 licenses and the addition of 1 license, resulting in a net reduction of 7.*
- C.** Ordinance 2019-28: An Ordinance Amending Chapter 6 of Title 8 of the Village Code Regarding Parking Prohibitions.  
*There is concern from residents in Eagle Point about parking along both sides of the roads from a new business that opened up near there. It is hard for people to get in/out of driveways and also a safety concern if emergency vehicles need to access the area. This will amend the ordinance so there is parking along only one side of the road.*
- D.** Ordinance 2019-29: An Ordinance Authorizing the Sale of Certain Sanitary Sewer Pipes and a Manhole Owned by the Village of Fox Lake, in Exchange for \$10.00 and the Agreement of Fox Lake Storage, LLC to Take Over Maintenance of Said Items.  
*This is for the storage facility in the old Dominick's building. The new owners will be moving the water main but not the sewer line which belongs to the Village. This will result in no liability for the Village.*

**12. Old Business**

- A.** Motion to Approve the Facade Improvement Program Application for Whistle Stop Café, 15 E. Grand Ave.

**13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**

*Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent. All were in favor. Motion carried.*

**14. Items to be Removed from Consent Agenda**

There are no items to be removed from the Consent Agenda.

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2019-R-53: A Resolution Authorizing the Mayor and Village Clerk of the Village of Fox Lake, to Sign and Thereby Accept the Intergovernmental Agreement with the Illinois Department of Transportation for the Use of Space for Salt Storage.

**B. Ordinances**

1. Ordinance 2019-26: An Ordinance Amending Various Sections of the Liquor Control Ordinance of the Village of Fox Lake Regarding the Number of Authorized Licenses in Various Classes.
2. Ordinance 2019-28: An Ordinance Amending Chapter 6 of Title 8 of the Village Code Regarding Parking Prohibitions.
3. Ordinance 2019-29: Ordinance 2019-29: An Ordinance Authorizing the Sale of Certain Sanitary Sewer Pipes and a Manhole Owned by the Village of Fox Lake, in Exchange for \$10.00 and the Agreement of Fox Lake Storage, LLC to Take Over Maintenance of Said Items.

**C. Motions**

1. A Motion to Approve the Facade Improvement Program Application for Whistle Stop Café, 15 E. Grand Ave.

*Trustee Jensen made a motion to move that items Resolutions A-1, Ordinances B 1-3, and Motions C-1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Absent</i>
<b><i>Motion Carried</i></b>	

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Absent</i>
<b><i>Motion Carried</i></b>	

**16. Approval of Exceptions**

*There is none.*

**17. For the Good of the Order**

*Mayor Schmit said he is looking to fill openings on the planning commission. Currently, they are two members short, so he is looking for volunteers.*

**18. Audience Comments**

*Nancy Radford, from Round Lake, presented Chief Lee with a certificate acknowledging his donation of 15 used bicycles to the town's bike workshop. This workshop was held for local children and, alongside mechanics who donated parts, taught them how to fix the bikes. Nancy said the bike donation had such a positive impact on the children and each of them was able to keep the bike they repaired. Chief Lee was the only one to respond to Nancy's request for used bicycles and she hopes more towns will donate towards the next workshop. She thanked Chief Lee for his generosity.*

**19. Executive Session**

*Trustee Konwent made a **motion** to retire into executive session at 7:01 p.m. for discussion on pending litigation to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Howard Teegan, Jimmy Lee, Jr, and Yvette Heintzelmen, seconded by Trustee Jensen. All were in favor. **Motion Carried.***

**20. Reconvene the Village Board Meeting**

*Trustee Konwent made a motion to reconvene the Village Board meeting, seconded by Trustee Moore. All were in favor. **Motion Carried.***

**21. Possible Motion Coming out of Executive Session**

*There was no motion from Executive Session.*

**22. Adjournment**

*Trustee Stochl made a **motion** adjourn the meeting at 7:38 p.m., seconded by Trustee Marr. All were in favor. **Motion Carried.***

Meeting was adjourned at 7:38 P.M.



Amy Driscoll, Village Clerk