



Building and Community Development

66 Thillen Drive · Fox Lake, Illinois 60020 · (847) 587-3176 · www.foxlake.org

PERMIT EXTENSION/REINSTATEMENT REQUEST

- Permits expire if the work for which the permit is issued is not completed within 180 days.
- A permit extension or reinstatement may be granted at the discretion of the Community Development Director and for justifiable cause.
- Granting of an extension or reinstatement does not include additional inspections.
- Extension/reinstatement requests for unrelated permits must be submitted separately and will be charged applicable fees.
- Permittee must obtain separate extensions from other departments for related permits and approvals (zoning, engineering services, parks and recreations, public works, fire prevention, etc.).
- Previous collected permit fees are non-refundable.
- Impact fees may be re-assessed on all permits at the time of the extension, UNLESS they have been prepaid prior to the permit extension request.

REASON FOR EXTENSION/REINSTATEMENT REQUEST:

APPLICANT NAME: _____

SUBJECT ADDRESS: _____

SIGNATURE & DATE: _____

PHONE NUMBER: _____

COMMUNITY DEVELOPMENT OFFICE USE ONLY BELOW

PERMIT NUMBER: _____

CURRENT EXPIRE DATE: _____

EXTENDED EXPIRE DATE: _____

APPROVED BY & DATE: _____

FEE:

RCVD BY:

PAYMENT DATE:

PAYMENT TYPE: