

Permit Submittal Checklist

This checklist is purposely brief. Applicants are responsible for ensuring that their project complies with the Village's adopted ordinances which are available on the Village's website.

The following must be provided;

- Completed Permit Application
- Contractor Requirements
- General Contractor and Sub Contractors Require a \$10,000 Surety Bond and applicable state licenses.
- Current Plat of Survey.
- Manufacturer's specifications for the pool, hot tub, barrier and any mechanical equipment to be installed.
- Electrical layout w/notes.

If located in a floodplain, additional submittal information and fees are required for the Watershed Development Ordinance permit.

Inspections

Inspections may be scheduled Monday through Friday between 9am-4pm. Please provide a minimum 24 hour notice when scheduling.

Above Ground

- Rough Electrical
- Final / Barrier Installation

In-Ground

- Base
- Rough Electric
- Rough Plumbing
- Backfill
- Bonding / Pre-pour deck
- Final / Barrier Installation

We make every effort to get to your inspection within a 15 minute window of your scheduled time.

Plumbing Inspections are scheduled through the Community Development Department and conducted by the Lake County Plumbing Inspector.

Pools, Hot Tubs, Spas



Building a Better Community



Community Development
66 Thillen Dr.
(847) 587-3176
Monday-Friday 8am-5pm
www.foxlake.org



General Information

The Village of Fox Lake requires a building permit for aboveground and in-ground swimming pools and spas/hot tubs.

For seasonal pools which are installed and removed each year, a permit is required for the first installation and must meet all ordinance requirements. Every year thereafter, the pool must be installed in the same location meeting the previously approved requirements. An annual inspection may be required to ensure compliance.

Pools containing less than 24 inches of water do not require a permit, however, Watershed Development and Zoning regulations still apply.

The Building Permit shall expire six months from the date of issuance.

Permit Fees

Above Ground- \$150.00

In Ground- \$300.00

Hot Tub/Spa- \$150.00

If located in a floodplain, a watershed development permit fee in the amount of \$150.00 will apply. Where outside review is required, additional fees may apply.

Setbacks

Setbacks from the property lines must comply with the adopted Village Code and Zoning Ordinance. No portion of a swimming pool shall be located less than eight feet (8') from any side or rear property line or building line. Pumps, pool filters and pool water disinfection equipment installations, shall be located at a distance not less than eight feet (8') from any side property line.



General Code Requirements

General code requirements include but are not limited to:

- A barrier (fence or wall of the pool) at least 48 inches high must be installed restricting access to the pool.
- Hot Tubs/Spas are required to have a locking cover installed when not in use
- Any gates must open away from the water and be self closing and self latching.
- Aboveground pools w/o decks and using their walls as the barrier must have a ladder that has the ability to latch and lock in an upright position or be removable.
- Any locking/latching device is required to be a minimum 54 inches above ground/standing surface.
- Permanently installed pools must have motors/pump that are UL listed and have the proper electric connections.
- All metal components must be properly grounded and bonded.
- Overhead electrical lines must be a minimum of 25 feet from the water.
- Underground electric must be a minimum of 5 feet away horizontally from the inside wall of the pool unless the lines supply the pool equipment.
- Outlets must have approved "in-use" covers installed.