



Village of Fox Lake

Permit No.: _____

Right-of-Way/Utility Permit

J.U.L.I.E Dig #: _____

APPLICANT/REPRESENTATIVE

Name: _____

Company: _____

Address: _____

City, Zip: _____

24HR Phone: _____

E-mail: _____

CONTRACTOR

Name: _____

Company: _____

Address: _____

City, Zip: _____

24HR Phone: _____

E-Mail: _____

PROJECT INFORMATION

SITE: Street: _____

Location (To and From): _____

TYPE OF FACILITY

☐ Cable TV ☐ Phone ☐ Gas ☐ Electric☐ Other (specify): _____

TYPE OF EXCAVATION

☐ Hydro Excavate ☐ Trench ☐ Bore☐ Other (specify): _____

CONSTRUCTION DETAILS

☐ New ☐ Replacement ☐ Repair ☐ Other

Length (LF): _____ Width (LF): _____ Depth (max): _____

LOCATION DETAILS & MATERIALS IMPACTED

☐ Parkway ☐ Roadway ☐ Sidewalk/Pathway ☐ Private Property☐ Asphalt ☐ Concrete ☐ Brick Pavers ☐ Gravel☐ Curb ☐ Grass ☐ Other (specify): _____

SCHEDULE

Estimated Start Date: _____ Estimated Completion: _____

ADDITIONAL PROJECT DETAILS/COMMENTS:

Applicants Signature**Date**

I (We) hereby agree to be bound by the provisions of the ordinances and specifications of the Village of Fox Lake governing this work and to hold the Village, its officers, agents, employees harmless from any and all costs, damages, liabilities and attorney's fees which may occur or be claimed to occur by reasons of any work performed under this permit.

FOR OFFICE USE ONLY

Approved by: _____ Date: _____

Date Issued: _____

☐ PERMIT DENIED Reason for Denial: _____

RIGHT-OF-WAY PERMIT CONDITIONS

This list supplements and highlights some of the right-of-way requirements set forth in Title 7, Article D of the Village of Fox Lake Code. All requirements listed below and in the Municipal Code are applicable to this application and to any and all persons and parties performing work authorized by this permit. The contractor is required to review each item on the list below and to indicate their understanding of the information as well as to commit to notifying the owner of this information.

Insurance- The contractor of property owner performing work within the Village's right-of-way is required to provide insurance per Section 7-1D-8 of the Village Code.

Emergency Contact- Prior to commencing the work under this permit, the permittee shall provide the Public Works Department with the name and title of at least one (1) representative with their 20-hour contact phone number if an emergency should arise. The permittee shall notify the Village of any changes to this contact.

Required Contact- The Public Works Department shall be contacted at (847) 587-8570 or pw@foxlake.org to schedule the inspection of all work within the right-of-way no less than 48 hours before scheduled work. For work requiring the removal of and/or shut off of water at the buffalo box (b-box), Public Works must be notified 72 hours in advance.

Hours of Construction- Designated hours of construction are as follows: Monday-Saturday, seven (7:00) A.M. until eight (8:00) P.M. and Sunday, ten (10:00) A.M. to five (5:00) P.M.

Street Closures- NO street or sidewalk closures shall occur without the written consent of the Public Works Department.

Drainage and Erosion Control- All drainage structures within the vicinity of the project shall be protected with an approved filter basket as determined by the Public Works Department. Existing drainage patterns shall be maintained by the permittee. Erosion control shall be per the approved plans or as determined by the Public Works Department.

Equipment- No cleated equipment shall be allowed on the street pavement.

Traffic Control- Traffic Control shall be in accordance with applicable sections of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways (current edition)".

Irrigation Systems- The property owner bears sole responsibility for private irrigation systems constructed in the public right-of-way. The Village takes no responsibility for repair or replacement of damaged irrigation systems while performing work within the right-of-way. The contractor will be responsible for repairing Village owned irrigation systems on any Village owned property.

Safety- The contractor shall be responsible for any and all on-site safety and drainage protection including fencing. The contractor is responsible for maintaining accessibility during construction for roadways and/or sidewalks.

Water Mains, and Valves- The Sewer/Water Department shall operate and exercise all public valves, including surface buffalo boxes (b-box). A stop work order will be issued to any contractor turning any public valves.

Cleaning and Dust Control- The work site shall be maintained in a safe and clean manner, as per Village Code.

Locates- It is the contractor's responsibility for private and public utility located before excavation. Always call JULIE at 811 before you dig.

Boring- All directional boring to be 36" (max) depth below existing ground service unless it interferes with public utilities or is previously approved by the Public Works Department. All existing utilities (at crossing) are required to be exposed prior to boring operations. Televising utilities pre and post may be required.

Expose Pertinent Utilities- As determined by the Public Works Department in order to set the elevation and location of pipes, conduits, ducts and/or cable, etc. in accordance with the requirements of this permit.

Separation- Minimum separation between Village utilities and the proposed system shall be three feet (3') and shall not go on top of Village utilities.

Restoration- All unpaved areas of right-of-way are to be restored with four inches (4") of topsoil and grass seed, and/or sod. Should the weather be inclement at the time of work, the right-of-way shall be restored with topsoil, grass seed, and/or sod shall be applied at the earliest time weather permits. Pavement removal requires saw cuts with clean joints. Restoration of any open-cut work within the travelled right-of-way is to provide an 8" HMA patch and to be coordinated with Public Works to determine material and compaction due to inclement weather. Should the patch need to occur during cold-weather conditions, a 2" temporary concrete patch or 4" cold patch is acceptable until HMA patch can be provided. A backfill is to be properly compacted and placed flush to grade until final surface restoration can be completed.

Approved Plans- One set of stamped approved plans shall be on site at all times.

State and County- All construction within State or County right-of-way requires a permit from that agency. The Village has no jurisdiction or approval over State and County maintained rights-of-way.

ADA Compliance- All damaged sidewalks and curbs due to this permit shall be replaced to meet all current ADA requirements.

Stop Work Order- If for any reason the above conditions, Village Code, other applicable standards and/or the approved drawings are not complied with, the Contractor will be notified, and site construction will cease. Further non-compliance may result in fines for the Contractor.